



COMMITTEE OF 100
COMMITTEE OF 100 GALA DINNER AND MEETING
12-15 JANUARY 2005
GROUP NUMBER: # 20748

Please return to:

Maggie Liu
Committee of 100
28/F., Standard Chartered Bank Building
4 Des Voeux Road Central, Hong Kong
Phone: 852 2840 0448 Fax: 852 2840 0010
E-mail: maggieliu@hk.committee100.org

BOOKING DETAILS:

Last Name (Mr/Mrs/Miss): _____ First Name: _____
Arrival Date: _____ Flight: _____ Time: _____
Departure Date: _____ Flight: _____ Time: _____

GUEST DETAILS:

Title: _____ Company: _____
Address: _____
State/Country: _____ Zip/Postal Code: _____
Telephone: _____ Fax: _____

PLEASE RESERVE: (Please tick the appropriate box)

___ Grand Room at	HK\$1,500	<input type="checkbox"/> Single	<input type="checkbox"/> Double
___ Grand Harbour Room at	HK\$1,700	<input type="checkbox"/> Single	<input type="checkbox"/> Double
___ Grand Harbour View Suite at	HK\$3,800	<input type="checkbox"/> Single	<input type="checkbox"/> Double

Preference: Smoking Non-smoking Remarks: _____

- ♦ All the above rates quoted are per room per night and subject to 10% service charge and 3% government tax.
- ♦ Reservations are subject to availability at the time of the request.

TRANSPORTATION:

Limousine Transfer Required: Arrival

Limousine transfer is available at HK\$690 per car one way. After completing Customs formalities, please approach the **Hyatt Counter** located in front of **Exit B** of the Arrival Hall.

RESERVATIONS GUARANTEE:

Credit Card with expiry date is required at the time of booking. Any non-guaranteed reservations will be released after 2 January 2005.

Credit Card details:

American Express Diners Club Mastercard Visa JCB

Card Holder: _____ Expiry Date: _____

Card No: _____ Signature: _____

TERMS & CONDITIONS:

- ♦ Any booking received after 13 December will be extended subject to availability only.
- ♦ Check-in time is after 2:00 pm. Check-out time is before 12:00 noon.
- ♦ Guaranteed early arrival should be reserved the night before and charged accordingly.
- ♦ Cancellation of reservation must be made 24 hours prior to the date of arrival, otherwise a one night room fee will be charged to given credit card.
- ♦ No-show on the specified date of arrival will be subject to one night room charge. Reservation will be released after the no show date.